

# FireSmart™ Alberta Community Scorecard

## Privacy Notice and Terms of Use

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### 1. Privacy Notice

Information collected through the FireSmart Alberta Community Scorecard is collected by the Government of Alberta under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is used for the administration, evaluation, and continuous improvement of community-level wildfire mitigation and resilience programs, including those aligned with the Alberta Wildfire Mitigation Strategy.

The Scorecard focuses on community programs, policies, and practices. It does not assess individual properties and does not require the submission of personal contact information. Any individual information provided is limited to business contact information supplied in an official capacity (e.g., name, job title, work email), which is not considered personal information under FOIP.

Questions regarding the collection, use, or disclosure of information may be directed to:

**Alberta Forestry and Parks**

Forest Management and Wildfire Mitigation

Email: [firesmart@gov.ab.ca](mailto:firesmart@gov.ab.ca)

Phone: (587) 337-2508

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### 2. Data Ownership, Custody, and Security

All information entered into the Scorecard Application is owned, managed, and controlled by the Government of Alberta. Data is stored within Government of Alberta-approved systems and protected through appropriate administrative, technical, and physical safeguards.

No third party collects, owns, or controls Scorecard data on behalf of the Government of Alberta.

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### 3. Use of the Scorecard Application

The Scorecard Application provides participating communities with a secure, online platform to:

- Complete the annual FireSmart Alberta Community Scorecard

- Prepare optional Case Studies
- Access self-help and educational resources
- Track progress in wildfire mitigation over time

Participation in the Scorecard Application is VOLUNTARY.

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#### 4. Draft and Final Scorecard Documents

Communities may generate DRAFT Scorecard reports and optional Case Studies for internal use. Draft documents are watermarked and are not used by the Government of Alberta for reporting, analysis or sharing with approved partners to support wildfire mitigation initiatives, recognition programs, or research activities.

Communities may elect to submit FINAL Scorecard documents. Submission of FINAL documents is VOLUNTARY and enables the:

- Removal of draft watermarks in the Scorecard report, which may include optional Case Studies

This also enables the Government of Alberta to:

- Include the submitted information in aggregate provincial-level or at broader regional scales (e.g. Forest Area or Non-Forest Area) for analysis and reporting
  - Share community-level data with approved partners to support wildfire mitigation initiatives, recognition programs, or research activities
  - Share optional Case Studies for communications, education, or promotional purposes
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#### 5. Aggregate Use of Scorecard Data for Analysis and Reporting

Information submitted through FINAL Scorecard documents may be used by the Government of Alberta for aggregate analysis and reporting at the provincial level or at broader regional scales (e.g. Forest Area or Non-Forest Area).

Scorecard data is not used for analysis or reporting at the individual community scale and is not used for enforcement or regulatory purposes.

Aggregate analysis supports program planning, priority-setting, and continuous improvement of wildfire mitigation initiatives across Alberta.

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## 6. Community-Level Information Sharing with Partners

Non-personal, community-level information submitted through FINAL Scorecard documents may be shared by the Government of Alberta with approved partners to support wildfire mitigation initiatives, recognition programs, or research activities.

Data ownership, custody, and control remain with the Government of Alberta at all times. No agreement authorizes the disclosure of individual-level or personal information.

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## 7. Sharing of Case Studies

Case Studies are optional and are submitted at the discretion of participating communities.

Where a community elects to submit a Case Study as part of its FINAL Scorecard documents this enables the Government of Alberta to:

- Use the Case Study content for communications, education, or promotional purposes only with the community's approval
  - Case Studies are reviewed prior to publication to ensure they do not include personal information or sensitive operational details
  - Approved Case Studies may be featured on the FireSmart Alberta website, within Scorecard self-help resources, in presentations, training materials, or on social media to promote FireSmart best practices
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## Acceptance of Terms

By selecting **Agree**, you confirm that you:

- Are authorized to act on behalf of the participating community
- Understand how Scorecard information will be collected, used, and disclosed
- Acknowledge the distinction between DRAFT and FINAL Scorecard documents

If you do not agree, you cannot use the Scorecard Application.

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